

Maple PTSA Meeting Minutes

September 11, 2018

Meeting start time: 6:35PM

Attendance: Gina Englund, Agnes Gomez, Stephen Dooley, Sandra Dooley, Ivette Cortez, Lillian Welch, Bill Eisele, Summer Gallagher, Pam Chin, Bao Ng, Jen Seminara, Nicole Bennett, Anna Howell, Jenn Gosma, Daisy Barragan, Erica DeMeerleer, Elena Sanchez, Joy Raymond, Emily King, Mason Skeffington, Matt Stemle, Andrea Vann, Nikki Beall.

Welcome and Introductions

Principal update - Elena Sanchez

- Blacktop/playground update
 - Principal Sanchez shared concerns regarding the playground blacktop placed minutes before school started including loose gravel, rocks, ledge with drop off, crumbling edge, stakes left on the yard, etc.
 - Mike Skutack, Project Manager with Seattle Public Schools who oversaw this project has been notified by Principal Sanchez.
 - **TO DO:** Principal Sanchez to resend email address and her email she sent to Mike Skutack for parents to reach out again since it was so effective to get the blacktop laid before school (Mike Skutack's info 206-252-0669, mskutach@seattleschools.org)
- Boundary change update
 - Principal Sanchez explained the background briefly of unique challenges Maple is facing in terms of high enrollment, limited capacity and the proposed boundary change (for the 2020/21 school year) the district has put forth to manage these challenges.
 - Currently Maple is the 3rd highest elementary school in the district.
 - Maple is the only Title 1 school with this high of enrollment.
 - Neighboring schools have at least 100 less enrolled students.
 - This means certificated staff at Maple are unable to have classrooms and must serve as support staff to classroom teachers.
 - Grandfathering into Maple TBD by the Board; decision later this fall (November?).
 - 2-sided map passed around meeting including (1) the current boundary change and (2) the proposed change that includes Georgetown families.
 - Another proposed change by the district is moving up the boundary change to the 2019/20 school year.
 - The number of students affected by the two proposed boundary changes is about 115 vs. 125; as the Georgetown change results in a more equitable dispersion of students.
 - Next steps:
 - School district is holding a public meeting to discuss the boundary changes, newly proposed changes, and to receive input from families; the meeting invite was passed around the meeting; Meeting is on scheduled for Tuesday, October 2 from 6:30-8PM at Van Asselt.

- SPS District and community leaders likely to be present: Kim Whitworth, Ashley Davies, Eden Mack, Flip Herndon, E.R. Alvarez, and Betty Patu.
- Principal Sanchez to send meeting invite via school messenger tomorrow.
- Invite letter to be posted on the PTSA website and Facebook page.
- Per Bao Ng, a parent involved with the Southeast Seattle Education Coalition (SESEC), explained that Maple is not on the list for any capital projects
 - With aggressive parent/community advocacy Maple could get results, but a new school would be at least 10 years away
 - Upcoming SESEC meeting: to discuss the BEX Levy, District Capital projects, with Tom Redman of SPS Facilities, on September 20 from 12-2PM, at the Rainier Avenue Church, 5900 Rainier Ave S.

Maple grounds update – Stephen Dooley

- Atrium update
 - Moss and the dead tree removed
 - Final plan includes planters and tree with a cost of \$300; motion for PTSA to fund the atrium plan approved.
 - Also in the final Atrium plan is a picnic table, provided by the playground grant money.
- Playground grant update
 - Clarification – 2 grants:
 - 1) Playground grant from 2016
 - Approximately \$3500 remaining with a deadline approaching.
 - Identified needs: Soccer goals, picnic tables, moveable benches, playground equipment
 - Suggestions offered: Imagination playground equipment which comes in a covered cart; a buddy bench; wood chips for the muddy yard.
 - **TO DO:** Stephen and Matt Stemle collaborate on wood chip estimate and mapped area of distribution.
 - **TO DO:** Stephen submit work order for these plans (involves Gretchen DeDecker, SPS Facilities Operations Manager).
 - 2) Master Design Plan
 - Involves \$48,000 and cannot be implemented until the playground grant is spent.
 - Discussion tabled.
- Grant writer volunteer needed – Stephen is primary Grants volunteer
 - Discussion on a new Board member verses committee chair and co-chair
 - A co-chair for a Grants volunteer is needed since these funds were easily found; more money exists for Maple.
 - **TO DO:** Nikki Beall to email and Agnes Gomez to include in newsletter announcement for Grants co-chair volunteer.

President update – Joy Raymond

- Afterschool Enrichment
 - Fliers in teacher boxes today so should go into kidmail schoolwide shortly.
 - Programs run from October-December.
 - Programs include SANCA, kid's carpentry and creative dance.

- Next session to start February and should include Applecore cooking, martial arts and chess club
 - **NEED:** more parent volunteers for during chess club.
- New afterschool coordinator: Nicole Bennett; her role is checking in/out students and providing snacks; Thank you, Nicole!
- Upcoming events – final calendar pending
 - Events and leads sign up handout circulated and volunteers identified.
 - Curriculum night PTSA representatives: K: Jen Seminara; 1st: Lillian Welch; 2nd: Summer Gallagher; 3rd: Anna Howell; 4th: Joy Raymond; 5th: Jen Seminara.
 - Please refer to the yellow half-sheet PTSA fast facts sheets located in the PTSA mailbox in the office.
 - Have a handful of PTSA business cards for parents.
 - Culture Celebration in May is rebranded as Maple Folk Life Festival.
 - Pride not on the calendar yet; **TO DO:** Stephen and Bill Eisele to brainstorm on this and communicate with Jenn Gosma.
 - Trivia night in the works for November: TBA
 - Bingo night in the works for January 25.
 - Working on a Dine out for Maple where a restaurant gives a percentage of their sales.
 - **NEED:** template for restaurant donation.

Fundraising and events – Jenn Gosma

- Direct Asks – Walk a Thon (WAT) and Fall into Giving
- Community Events – Bingo Night, Trivia Night, and Staff Appreciation Week (SAW)
 - Procurement needed for the community building events
 - PLEASE reach out to Jenn with any procurement items: jennifer.gosma@gmail.com.
 - Trivia Night details:
 - 60 tickets, \$25 each which includes 2 drinks
 - Principal Sanchez is MC.
 - Silent Auction this year with procurement needed
 - Suggestion for silent auction to be in-person and online; Jenn looking into this.
 - Noted that for procurement the tax ID number is online, please the attached procurement form:

https://docs.wixstatic.com/ugd/d69d06_a0aae5be7964400c9545c054864fd097.pdf

Treasurer's report – Jen Seminara

- Fundraising 65% of our budget.
- Most of the PTSA budget goes to staff with \$250 per teacher proposed this year; library and arts programs; Camp Seymour for the 4th and 5th graders a large line item of about \$7500.
- PTSA tries to raise about \$40,000 annually
- Spends approximately 5% on PTSA operations
- PTSA will not collect membership fees and instead made it a budget expense in order to focus on parent inclusion and community building.
- YMCA Powerful Schools dissolved and issued a one-time gift to the PTSA in the form of a check for \$20,000; Jen proposes that money be spread over the next 3 years.
 - Maria Herman suggested part of those funds allocated for Ultimate coach stipends; Maria and Jen will communicate about this for the proposed budget.

Volunteering – Summer Gallagher

- Next volunteer opportunity via SignUpGenius: Picture Day on Tuesday, October 9.

Membership – Erica DeMeerleer

- **ASK** - Fill out new and improved registration form on website: <https://www.mapleptsa.com>
- 14 new submissions this year.
- Submissions indicate a strong interest in the school-wide Directory.

Newsletter – Agnes Gomez

- Deadline for upcoming newsletter submissions: Friday, September 14.
- Planning to publish newsletter bimonthly this school year.
- Also: **BOXTOPS**; send them to school with your child for classroom collection.

Maple online – Gina Englund

- New this year: volunteer application online for the district; better to do this sooner than later since required for any volunteering at Maple
- Here's where you find the application links: <https://www.mapleptsa.com/volunteer>
- Please check the PTSA website and Facebook page for information, events, or to ask questions.
- <https://www.mapleptsa.com>
- Also join us on the Maple Elementary Family and Friends group on Facebook!

Miscellaneous

- PTSA open positions:
 - Vice President
 - Assistant Treasurer
 - Grants Co-Chair
- Please see these volunteer positions described in the newsletter, email, and online soon and reach out to the PTSA if interested! mapleptsa@gmail.com

Meeting adjourned at 8:05PM.

Next PTSA meeting: October 9, at 6:30PM, in the staff lounge.

Prepared by Nikki Beall.

**Meeting Minutes approved electronically on September 18, 2018.